



Contact:

Christine Del Pozo, Executive Dir. of Human Resources
Stanwood-Camano School District
26920 Pioneer Highway, Stanwood, WA 98292
360-629-1200
cdelpozo@stanwood.wednet.edu

TO: Stanwood-Camano Board of Directors

FROM: Christine Del Pozo, Executive Director of Human Resources

SUBJECT: Second Reading, Board Policy 5221 Part-Time Staff

DATE: March 19, 2024

TYPE: Action Required

Legal counsel has recommended the retirement of Policy 5221 as the information in the policy is addressed by law, other board policies, and our collective bargaining agreements. Policy 5221 was brought before the board for a first reading on March 5th. The Board moved revised policy 5221 forward for a second reading.

Recommendation: We recommend the board approve the second reading of revised policy 5221 on Part-Time Staff. The recommendation would be to retire policy 5221.

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and is prepared for the future of their choice

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PART-TIME STAFF

~~Depending upon the needs of the district, part-time staff shall be hired. The superintendent shall be responsible for recommending to the board the number of part-time positions required, if any, and nominees to fill such positions.~~

~~Wages and benefits, including but not limited to, sick leave and premiums paid by the district for medical and dental insurance, shall be pro-rated according to the percentage of the regular work week worked by each part-time staff member.~~

~~Part-time staff shall receive educational experience credits at the rates established in Chapter 392-121-WAC. If the part-time staff moves to a full-time position, the part-time service will be converted to full-time, full-year experience for salary schedule purposes. When the teaching experience is compiled, the total years of service shall be determined in accordance with state reporting requirements, the S-275 Report. Part-time staff shall be entitled to credit on the salary schedule for any educational increments earned.~~

Legal References:	WAC392-121-215	Definition — Full-time equivalent (FTE) basic education-certificated instructional staff.
	392-121-245	Definition — certificated years of experience.
	392-121-270	Placement of basic education-certificated employees on leap salary allocation documents.
	392-121-295	Definition — District staff mix factor for basic education-certificated instructional staff.